

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE HILLCREST WATER AND SANITATION DISTRICT SEPTEMBER 22, 2022

A regular meeting of the Board of Directors of the Hillcrest Water & Sanitation District was held at 7:30 a.m., on Tuesday, September 22, 2022. Due to COVID-19 concerns, this meeting was held virtually via Zoom.

**ATTENDANCE:**     **In attendance were Directors:**

Steve Dymond; President  
Ken Guckenberger; Secretary  
Neil Pepper; Treasurer  
John Haywood; Asst. Secretary/Treasurer  
David Wilkins; Asst. Secretary/Treasurer

**Also, in attendance was:**

Sue Blair; Community Resource Services

**CALL TO ORDER / AGENDA APPROVAL:**

A quorum was declared, and the meeting was called to order at 7:31 a.m. Following review, the agenda was approved as presented.

**DISTRICT OPERATIONS AND MAINTENANCE:**

- A. 2022 Video Review Report – Ms. Blair reported that the work will be completed soon and the report will be reviewed at the December meeting of the Board.

**FINANCIAL ITEMS:**

- A. Review and Approve District Claims - The Board reviewed the claims presented for payment represented by check nos. 2049-2058 totaling \$12,021.77. Director Dymond moved that the Board approve the payment of claims as presented. Upon second by Director Pepper vote was taken, and the motion carried unanimously.
- B. Review and Approve Financial Statements - Ms. Blair reviewed the financial statements for the period ending August 31, 2022, and the cash position dated September 16, 2022. Director Pepper moved that the Board approve the financial statements as presented. Upon second by Director Wilkins, vote was taken, and the motion carried unanimously.

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C. Preliminary 2023 Budget – Ms. Blair provided a verbal update of the 2023 budget schedule. The public hearing to adopt the budget will be held at the Board’s December meeting.

D. 2023 Metro Charges – Ms. Blair reviewed the 2023 Metro treatment charges with the Board.

E. Outfall Line Annual Report – The Board reviewed the draft annual report and approved as presented. CRS will send the report to the participating districts.

F. Public Hearing – Certification of Delinquent Accounts – Ms. Blair reported that proper notice had been given to the customers that may be certified for collected through the county. President Dymond opened the public hearing. There being no public present, the public hearing was closed. The Board reviewed the delinquent account list. Director Guckenberger moved that the Board certify the delinquent accounts presented to Arapahoe County for collection with 2023 property taxes. Upon second by Director Wilkins, vote was taken and motion carried unanimously.

### **ADMINISTRATIVE ITEMS:**

A. Review and Approve June 21, 2022 Minutes – Director Dymond moved that the minutes be accepted as presented. Upon second by Director Haywood, the minutes were approved as presented.

**OTHER BUSINESS:** There was none.

### **ADJOURNMENT:**

There being no further business to come before the Board, the meeting was adjourned at 8:11 a.m.

The next regular meeting will be held on Tuesday, December 20, 2022 at 7:30 a.m. Due to the COVID-19 pandemic, the meeting will be held as a virtual meeting.

Respectfully submitted,

  
Secretary for the Meeting