

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE HILLCREST WATER AND SANITATION DISTRICT JUNE 20, 2023

A regular meeting of the Board of Directors of the Hillcrest Water & Sanitation District was held at 7:30 a.m., on Tuesday, June 20, 2023. Due to COVID-19 concerns, this meeting was held virtually via Zoom.

ATTENDANCE: **In attendance were Directors:**

Steve Dymond; President
Neil Pepper; Treasurer
Ken Guckenberger; Secretary
John Haywood; Asst. Secretary/Treasurer
David Wilkins; Asst. Secretary/Treasurer

Also, in attendance were:
Sue Blair; Community Resource Services
Lisa Schwein; Kennedy/Jenks

CALL TO ORDER / AGENDA APPROVAL:

A quorum was declared, and the meeting was called to order at 7:30 a.m. Following review, the agenda was approved as presented.

DISTRICT OPERATIONS AND MAINTENANCE:

- A. 2023 Maintenance Projects: Ms. Schwein present a proposal for \$46,000 from Diaz Construction for an open cut sewer line repair. Director Guckenberger moved that the Board authorize the manhole work at a cost not to exceed \$46,000. Upon second by Director Wilkins, vote was taken and motion carried unanimously.

A manhole repair was discussed. Director Guckenberger moved that the proposal from QPS in the amount of \$1,580 be approved by the Board. Upon second by Director Pepper, vote was taken and motion carried unanimously.

FINANCIAL ITEMS:

- A. Review and Approve District Claims - The Board reviewed the claims presented for payment represented by check nos. 2086 through 2103 totaling \$29,126.13. Director Dymond moved that the Board approve the payment of

RECORD OF PROCEEDINGS

claims as presented. Upon second by Director Wilkins, vote was taken, and the motion carried unanimously.

- B. Review and Approve Financial Statements - Ms. Blair reviewed the financial statements for the period ending May 31, 2023 and the cash position dated June 16, 2023. Director Wilkins moved that the Board approve the financial statements as presented. Upon second by Director Pepper, vote was taken, and the motion carried unanimously.

ADMINISTRATIVE ITEMS:

- A. Review and Approve March 21, 2023 Minutes – The Board reviewed the minutes of the March 21, 2023 regular meeting. Director Dymond moved that the Board approve the minutes as presented. Upon a second by Director Wilkins, a vote was taken, and the motion carried unanimously.
- B. May Election Cancellation – Ms. Blair reported that the directors’ election had been cancelled. Discussed ensued regarding the election of officers. There were no nominations made and the current slate of officers remains.
- C. Communications With Participating Districts: Ms. Blair reported that there has been no response to the joint letter prepared and mailed by the District and Mansfield.

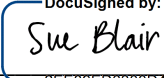
OTHER BUSINESS: There was none.

ADJOURNMENT:

There being no further business to come before the Board, the meeting was adjourned at 7:38 a.m.

The next regular meeting will be held on Tuesday, September 19, 2023, at 7:30 a.m. Notice of the said meeting will be provided in accordance with statute.

Respectfully submitted,

DocuSigned by:

2EE89ED68300D4EC...
Secretary for the Meeting