

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE HILLCREST WATER AND SANITATION DISTRICT DECEMBER 21, 2021

A regular meeting of the Board of Directors of the Hillcrest Water & Sanitation District was held at 7:30 a.m., on Tuesday, December 21, 2021. Due to COVID-19 concerns, this meeting was held virtually via Zoom.

ATTENDANCE: **In attendance were Directors:**

Steve Dymond; President
Neil Pepper; Treasurer
Ken Guckenberger; Secretary
John Haywood; Asst. Secretary/Treasurer
David Wilkins; Asst. Secretary/Treasurer

Also, in attendance was:
Sue Blair; Community Resource Services

CALL TO ORDER / AGENDA APPROVAL:

A quorum was declared, and the meeting was called to order at 7:30 a.m. Following review, the agenda was approved as presented.

FINANCIAL ITEMS:

- A. Review and Approve District Claims - The Board reviewed the claims presented for payment represented by check nos. 2011-2023 totaling \$30,683.69. Director Dymond moved that the Board approve the payment of claims as presented. Upon second by Director Pepper, vote was taken, and the motion carried unanimously.
- B. Review and Approve Financial Statements - Ms. Blair reviewed the financial statements for the period ending November 30, 2021, and the cash position dated December 10, 2021. Director Dymond moved that the Board approve the financial statements as presented. Upon second by Director Guckenberger, vote was taken, and the motion carried unanimously.
- C. Public Hearing – 2022 Budget – Ms. Blair reported that proper publication had been made to allow the Board to conduct the public hearing on the proposed 2022 budget. Director Dymond opened the public hearing. There being no public comment received; the public hearing was closed. Ms. Blair reviewed the budget in detail with the Board. Director Dymond moved to adopt the

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2022 budget as presented, certify a zero mill levy to Arapahoe County, and that the Board appropriate the 2022 expenditures. Upon second by Director Guckenberger, vote was taken, and motion carried unanimously.
Ms. Blair will file the adopted budget with DOLA in accordance with statute.

ADMINISTRATIVE ITEMS:

- A. Review and Approve September 21, 2021 Minutes – The Board reviewed the minutes of the September 21, 2021 meeting. Director Haywood moved that the Board approve the minutes as presented. Upon a second by Director Guckenberger, a vote was taken, and the motion carried unanimously.
- B. Annual Administrative Resolution – Ms. Blair reviewed the Resolution with the Board. Director Dymond moved that the Board approve the Resolution as presented. Upon second by Director Pepper, vote was taken, and motion carried unanimously.
- C. Election Resolution – Ms. Blair reviewed the Resolution with the Board. The terms of Directors Pepper and Guckenberger expire in May 2022, with the next term expiring in May 2025. In addition, Director Wilkins will need to complete a self-nomination form in 2022 for a one-year term expiring in May 2023. Director Wilkins moved that the Board approve the Resolution as presented. Upon second by Director Dymond, vote was taken, and motion carried unanimously.


OTHER BUSINESS: There was none.

ADJOURNMENT:

There being no further business to come before the Board, the meeting was adjourned at 8:43 a.m.

The next regular meeting will be held on Tuesday, March 15, 2022, at 7:30 a.m. Due to the COVID-19 pandemic, the meeting will be held as a virtual meeting. Notice of the March meeting will be provided in accordance with statute.

Respectfully submitted,

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Secretary for the Meeting